

GENERAL TERMS AND CONDITIONS
FOR CONTRACTING ON USE OF HALLS
(published on: 1 February 2026)

1. Name, address and other data of the Academy of Music:

Name of the organization: Liszt Ferenc Academy of Music

Seat: 1061 Budapest, Liszt Ferenc tér 8.
Tax No.: 15308957-2-42
Bank account No.: 10032000-01426768-00000000
represented by: Emese Gáspár, acting Chancellor

2. Contact details of the Academy of Music:

Postal address: 1077 Budapest, Wesselényi utca 52.
Telephone: (1) 462-4600
E-mail: rendezvenyszervezes@zeneakademia.hu

The individual contract on the use of hall(s) (hereinafter referred to as: Individual contract) individually regularizes the information and the name and contact details (telephone, e-mail) of the event manager on behalf of the Academy of Music in connection with the event (hereinafter referred to as: Event) to be organized by the user (hereinafter referred to as: User).

3. General contractual conditions

The present general contractual terms and conditions (hereinafter referred to as: GTC) of contracting in connection with the use of hall(s) of the building of the Academy of Music located at 1061 Budapest, Liszt Ferenc tér 8., which is the property of the Hungarian State and is under the asset management of the Academy of Music (hereinafter referred to as Building), and the use of hall(s) of the building of the Academy of Music located at 1064 Budapest, Vörösmarty utca 35., which is the property of the Hungarian State and is under the asset management of the Academy of Music (hereinafter referred to as Old Academy) are available on the website of the Academy of Music (www.zeneakademia.hu; www.lfze.hu), furthermore the Users may request information concerning the GTC at the Concert and Event Centre via telephone: +36-1-462-46-37 and/or via e-mail: rendezvenyszervezes@zeneakademia.hu as well.

The Academy of Music publishes the general terms and conditions on its website free of charge in an easily available, storable, displayable and printable form under points “Data of public interest and Documents” and “Lease of halls” in the GTC. The Academy of Music provides th User with access to the GTC in an electronic message.

The Academy of Music reserves the right to unilaterally amend the Individual contract and the GTC by order of the Chancellor, which will be reviewed every six months.

4. Conditions of concluding the Individual contract

4.1 The Parties may conclude an Individual contract solely in written form. In case of any discrepancies between the Individual contract and the present GTC, the provisions of the Individual contract shall prevail.

4.2 The Parties conclude the Individual contract for a fixed period of time. The Parties expressly exclude the option of converting the lease into a contract for an indefinite period of time.

4.3 An Individual contract may provide for the lease of the following halls of the Academy of Music and the Old Academy for the purpose of organizing public events:

- a) Grand Hall
- b) Solti György Chamber Hall (hereinafter referred to as: Solti Hall)
- c) Atrium
- d) Lecture Room I.
- e) Room X.
- f) Room XXIII.
- g) Lobbies on ground floor and 1st floor
- h) Old Academy Chamber Hall
- i) Coffee Shop

4.4 The effect of the present GTC covers any premises of the Building and the Old Academy that may be leased in addition to the halls and rooms specified in Clause 4.3. In case the contract concerns premises of the Building or the Old Academy other than the halls and rooms specified in Clause 4.3., or premises located in other places of businesses, the special provisions that diverge from the present GTC are regulated by the Individual contract.

4.5 The halls and rooms offered for holding events may be used solely for Events specified by the Individual contract. The User acknowledges and accepts that no political discourses shall be carried out during the Event organized by the User. Furthermore, the User acknowledges and accepts that the infrastructure of the Academy of Music cannot be used for political purposes and agitation. If the User breaches their obligations set out in the present Clause, it shall be considered to be a material breach of the contract, with regard to which the Academy of Music shall be entitled to terminate the Individual contract with immediate effect according to the provisions set out in Clause 9.8 of the GTC.

4.6 The maximum guest capacity of the event halls of the Academy of Music for the User are the following:

- Grand Hall capacity 858
- podium seats: 60
- Solti Hall: 294 (without rows A and B: 266) Rows AB might be opened based on further consultation, following the consideration of technical/technological requirements of the Event.
- Atrium (for purposes of reception): 70
- Room X: 49
- Room XXIII: 49
- Room I: 49
- Ground floor lobby (for purposes of reception): 400
- 1st floor lobby (for purposes of reception): 250
- Old Academy Chamber Hall: 126
- Coffee Shop (for the purpose of reception): 70

The Academy of Music is responsible for ensuring adherence to the maximum capacity of the halls, extra chairs cannot be placed in the halls, standing is prohibited except for the spaces designated specifically for standing ticket holders. The staff of the Academy of Music is required to refuse entry to guests whose admission would create overutilization of the maximum authorized capacity of the room. In case of any unauthorized overutilization of capacity, the Academy of Music transfers responsibility for the fine imposed by the competent authority or the determined cost of damage to the User.

4.7 At the event date specified in the Individual contract the User is entitled to organize one public event and the related rehearsal. The maximum length of the rehearsal is 3 hours. The Academy of Music reserves the right to terminate the technical operating conditions required for the use of the hall if the rehearsal exceeds the maximum rehearsal length. Further, the Academy reserves the right to allow groups of visitors to enter the Grand Hall or Solti Hall 30 minutes before the start of the rehearsal specified in the contract or after the scheduled end of the rehearsal.

4.8 The User is authorized to use the hall or room specified in the Individual contract for the purpose of organizing the Event, the User is not authorized for any other use or other purpose of use unless otherwise indicated by the Individual contract. In case any other use (public rehearsal, repeat concert, reception, etc.) of the hall or room specified in the Individual contract is required by the User, the Academy of Music shall be notified 30 days before the due date for its approval, and the Academy will then take measures to provide the conditions required for the event and in case the same has any cost burdens, the Parties shall conclude a supplemental agreement. Lacking a written approval of the Academy of Music the User is not entitled to any further use of the hall or room specified in the Individual contract.

5. Scope of the services to be performed by the Academy of Music

5.1 The Academy of Music provides the basic services, equipment, lockable dressing rooms and additional rooms specified in the Individual contract and the present GTC, according to the request of the User and under the provisions of the GTC. The services related to the Grand Hall are specified by Annex 1 of the GTC. The services related to Solti Hall are specified by Annex 2 of the GTC. The Individual contract contains any basic services, equipment, lockable dressing rooms and additional rooms related to the other rooms and halls specified in Clause 4.3

5.2 The Academy of Music provides so-called proximity cards as entry cards (hereinafter referred to as: proxy card) for the use of the dressing rooms for the Users and for other persons represented by them. Following the final departure from the dressing rooms the proxy cards shall be handed over to the authorized staff member of the Academy of Music. Failure to hand over of the proxy card or in case of the loss of same, the User is bound to reimburse the value of the proxy card. The value of the proxy card is HUF 5.000/pc.

5.3 The Academy of Music is liable for objects left in the dressing room and other premises of the backstage that are usually taken to such establishments by the Users. The liability of the Academy of Music is expressly excluded for any cash, other valuables or musical instruments left in the dressing rooms. Otherwise regarding the liability for objects left in the dressing rooms the provisions of the Hungarian Civil Code shall prevail.

5.4 The Academy of Music provides the usher and hostess staff required for the smooth running of the Event for the User for a specified fee via the contracted partner of the Academy of Music as set out in Annexes 1 and 2 of the GTC in effect. The User is entitled to such services only if they are offered by the Academy of Music. The Academy of Music provides the services mediated by it at purchase price for the User. The User acknowledges that the obligatory staff required in case of the maximum capacity utilization of the Grand Hall (with the use of the choir balcony) is at least 18 (eighteen), and in the case of Solti Hall at least 5 (five) persons of usher/hostess staff to ensure safe use of the halls, where the minimum period of service availability is 4 (four) hours. The User

acknowledges that the required number of usher/hostess staff is determined unilaterally by the Academy of Music with regard to the planned number of viewers and the nature of the Event, based on the information provided by the User. The invoice concerning the remuneration of the service is issued by the Academy of Music.

5.5 The available musical instruments of the Academy of Music and the tuning fees are specified in Annex 3. The User is obliged to pay the tuning fee for the instruments available within the basic service according to the rates specified in Annex 3. The fee for the tuning duty service is not included in the basic fee for tuning; the fee for the additional tuning duty service is equal to the applicable fee of tuning, and it is charged by the Academy of Music in addition to the basic tuning fee. The invoice concerning the remuneration of the service is issued to the User by the Academy of Music.

5.6 The Academy of Music provides medical service at public events organized in the Grand Hall. For events held in Solti Hall, the Academy of Music shall provide medical service as a separate service, at the User's request, as specified in a separate offer.

5.7 The Academy of Music may provide additional services as well as further devices and equipment in the Individual contract besides the basic services specified by Annex 1 and 2 of the GTC upon the request of the User in a separate order as specified in Clause 6.2 b. The invoice concerning the cost of the additional devices and equipment besides the basic services is issued to the User by the Academy of Music.

5.8 The User is responsible for the sale of tickets for the Event. The User shall consult the Academy of Music before the marketing of the tickets in written form concerning the tickets available for sale – with regard to the official seats and Rows A and B of Solti Hall – and concerning the ticket map. The launch of the sale of tickets may occur after the mutual signature of the Individual contract by the Parties.

5.9 The User acknowledges that the Academy of Music has at its exclusive disposal all seats in the upper balcony of the Grand Hall for the students of the Academy of Music and for students of other institutions for educational purposes, furthermore 20 (twenty) seats on the ground floor and on the 1st floor balconies as well as the two proscenium boxes are at the exclusive disposal of the Academy of Music.

In Solti Hall the Academy of Music disposes of 10 (ten) seats and an additional 5 (five) seats for the students of the Academy of Music and for students of other institutions.

In the Old Academy Chamber Hall 6 (six) seats are at the exclusive disposal of the Academy of Music. Annexes 4, 5 and 6 of the GTC (ticket maps) contain the seats which are at the exclusive disposal of the Academy of Music; the tickets for these seats may be sold by the Academy of Music at a full or discounted price or otherwise utilized (e.g. artist ticket, protocol ticket) according to the internal policies of the Academy of Music.

The User shall be solely liable for any consequences of ticket sales activity different from those specified in the present clause.

5.10 The User may conclude a separate agreement concerning the sale of the tickets with a third party, provided that the tickets shall be available via the contracted sales partner of the Academy of Music as well. The on-site sale of tickets for the Events is provided via the contracted partner of the Academy of Music.

5.11 The User acknowledges that the Academy of Music is not able to provide any parking facilities, furthermore that Liszt Ferenc tér in front of the Building, Király utca and Dohnányi Ernő utca are public premises and the Academy of Music does not have any disposal rights thereof. The Academy of Music hereby informs the User that the drive-in from Teréz körút to Király utca is subject to authorization above 3.5 tons of permissible gross weight. The User is responsible for obtaining the drive-in authorization.

5.12 The Academy of Music is obliged to provide appropriate working conditions in the entire Building during the Event. If appropriate working conditions are not provided for a reason attributable to the Academy of Music, the Academy of Music shall compensate the User for proven damages resulting from it. The damages to be reimbursed are limited to the amount of the rental fee of the hall or room.

5.13 The Academy of Music hereby declares that it has liability insurance which covers event management activity as well.

6. Obligations of the User

6.1. The User shall provide the Academy of Music with the programme of the Event(s) in writing at least six months before the planned date of the Event(s), until the deadline determined by the Academy of Music, but not later than the deadline for submission of the programmes for the compilation of the detailed programmes for the period. If the number of performers regarding any composition planned to be performed exceeds 80 persons in the case of the Grand Hall or 35 persons in the case of Solti Hall, the Academy of Music initiates consultation with the Partner on the feasibility of a particular programme, taking into account the number of contributors and the range of instruments.. The Academy of Music is entitled to refuse the performance of a programme which may represent a danger to the stage and the safe operation of the concert halls at its discretion.

6.2 The User is obliged to fulfil their following obligations until the 30th day prior to the day of the Event at the latest:

- a. provide all relevant information concerning the content and organization of the Event – including the names of the performing artists engaged for participation in the Event and of all other persons participating in the Event, furthermore the detailed programme of the event, organisers working at the event –, as well as the previously agreed and finalized stage plan, technical description or script (hereinafter referred to as technical script) which contains the technical and technological details of staging the event to the Academy of Music in written form, in a verifiable way;
- b. place an order with the Academy of Music for the previously arranged facilities and services additional to the basic services (such as lighting effects, sound system, visual technologies, sets and decorations, radio and television broadcasting, audio and visual recording technologies, requirements regarding IT, room equipment, tuning, instrument requirements and others) which are required for the organization of the Event in written form, in a verifiable way.
- c. agree in advance upon the list of large musical instruments, devices and other technical equipment which are to be taken on to the premises.
- d. inform the Academy of Music if the User wishes to choose a catering service provider for the reception other than the one available from the cafeteria/catering service partner of the Academy of Music, and if the cafeteria area is needed for the reception service. The provisions regarding the third party catering service designated by the Academy of Music are set out in Clause 6.11.

6.3 The User is obliged to fulfil their following obligations until the 10th day prior to the day of the Event at the latest:

- a. the User is obliged to inform the Academy of Music in writing in a verifiable way whether the Event will have a visitor from the government protocol list (in particular: highest representatives of the country, ministers, persons having ministerial ranks, secretaries of state);
- b. the User is obliged to inform the Academy of Music in writing in a verifiable way about the representatives of the media invited by him or her with regard to the fact that according to the provisions set out in Clauses 11.7-11.10 of the present GTC, the User acknowledges that any audio, video and photo recording of the Event is subject to authorization; furthermore

- c. the User is obliged to inform the Academy of Music in writing in a verifiable way about the person determined by the User together with his/her contact data (name, position, mailing address, e-mail address, mobile number) who communicates with the media on behalf of the User and with whom the designated contact person of the Academy of Music may carry out discussions regarding questions occurring in connection with the participation of the media in the Event.

The User acknowledges that the Academy of Music is not obliged to grant access to the event to the representative of the media whose names the User has not previously communicated to the Academy of Music in due time according to the provisions set out in the above Clause b).

6.4 The User acknowledges and accepts that professional audio recording and video recording with more than two cameras in the concert halls of the Academy of Music, as well as live streaming on any platform are to be carried out solely by the Production and Stage Operations Directorate of the Academy of Music, and that such recordings are to be carried out solely with the assistance of the Production and Stage Operations Directorate.

6.5 The User acknowledges and accepts that the video recording of the Event may necessitate the modification of the ticket map as specified by Annexes 4, 5 and 6 of the present GTC for the purpose of securing camera positions (Annex 8). In consideration of the above the User shall inform the Academy of Music concerning any request for video recording preferably before the beginning of the deployment of tickets. The Academy of Music is entitled to define the camera positions and therefore modify the ticket map, while the User is informed thereof. During the sale of tickets the User shall act in accordance with the modified ticket map. In case the User notifies the Academy of Music concerning the request for video recording after the deployment of tickets and consequently the modification of ticket map makes a change of tickets necessary, then the number of tickets to be changed is determined by the Parties together. The replaced tickets shall be provided by the User. If the required number of replaced tickets are not available, the resulting customer compensation is the responsibility and obligation of the User.

6.6 The User acknowledges and accepts that if the performance planned by the User requires additional scenic and technical services (sound, visual effects, subtitling, special lighting effects, together: additional scenic services), it may necessitate a modification of the ticket map as specified in Annex 4 of the present GTC for the purpose of providing enough space to accommodate technical equipment (Annex 9). The foregoing does not apply to the sound system provided at the beginning of the Event for the express purpose of providing a public address system for programme announcement, but a prose performance integrated into the programme - for example in conjunction with musical passages - , is considered to be an additional scenic service according to the above. The User shall inform the Academy of Music of any planned programme requiring additional scenic services prior to the commencement of ticketing. The need to install the technical equipment required to provide additional scenic services is decided by the Director of Scenic Effects and Production at the Academy of Music. The placement of the technical equipment used for the additional scenic services affects the official seats of the Academy of Music (Annex 9), therefore the User is obliged to provide the same number of seats for the Academy of Music at the expense of its own tickets (Annex 9). In case the User does not have a sufficient number of replacement tickets available, the User shall be responsible and liable for any resulting compensation to the Purchaser.

6.7 The User is obliged to provide a list of persons authorized to enter the backstage and operational areas of the Building until 08.00 on the workday immediately before the day of the Event in written form, in a verifiable way. The User is liable for any damages resulting from failure to provide a list of persons authorized to enter.

6.8 The User shall inform the Academy of Music concerning any changes to the Event without delay, within 2 (two) workdays of taking note of the change at the latest, but until the 5th day prior to the

Event at the latest in written form.

6.9 In case the User fails to comply with the deadlines specified in Clauses 6.1.-6.3. and 6.5-6.7., the Academy of Music is entitled without any legal consequences to refuse the fulfilment of the requests submitted or those parts of requests that the Academy of Music cannot be expected to fulfil on account of a lack of consultation. In accordance with the above, the Academy of Music is not liable for the fulfilment of any requests submitted after the deadline.

6.10 The User hereby acknowledges that a third party service provider may be engaged solely at their own cost and only if such services or equipment purchases cannot be provided by the Academy of Music. The User in this case shall also comply with the provisions of Clause 6.2. of the present GTC within the deadline indicated therein.

6.11 The User hereby acknowledges that in the case of a reception with max. 150 attendants the catering service is to be provided solely by the cafeteria/catering partner of the Academy of Music. In the case of a reception with more than 150 attendants, the User is entitled to engage the services of a different service provider designated by the Academy of Music. The Academy of Music informs the User about the designated service providers in writing, and the service providers send their quotes directly to the User. The User will always enter into a contract directly with the selected partner. **The User may only engage other service providers designated by the Academy of Music for catering services as specified in clause 6.10.**

If the User does not choose the cafeteria/catering service partner of the Academy of Music for providing the catering service based on the quotes, and the planned reception affects the opening hours of the cafeteria in time and/or space, the User is obliged to pay a fee to the cafeteria/catering service provider of the Academy of Music according to the extent of the limitation of the cafeteria service. In case the ground floor and 1st floor cafeterias are to be fully vacated, a **fee of HUF 150.000 (exclusive of VAT) is to be paid, in case only the 1st floor cafeteria is to be vacated, a fee of HUF 50.000 (exclusive of VAT) is to be paid** to the cafeteria/catering service provider of the Academy of Music. The User and the cafeteria/catering service provider of the Academy of Music are to conclude a separate agreement about the above. In this case the User is still obliged to fulfil their obligations and meet the deadlines as specified in Clause 6.1. of the GTC.

6.12 The User hereby acknowledges that the Academy of Music is entitled to inspect the use of the leased premise(s) in the presence of a representative of the User at any time. To facilitate the above, the User shall provide access to the premise(s) at any time and shall endorse the inspection of use.

6.13 Upon the lapse of the period of lease or upon the termination of the Individual contract for whatever reason, on the expiration date or on the date of termination the User shall cease the use of the property, transport their chattels and to return the emptied leased property to the Academy of Music in the condition in which it was received for use. The User hereby acknowledges that in case they do not comply with the obligations according to the present clause and do not return the leased property to the Academy of Music, the Academy of Music is entitled to charge an overuse fee for unauthorized use according to the provisions of the Individual contract, and the User is liable for any damages which would not have occurred in the absence of this situation. The User shall not enjoy property protection after the expiration date specified in the Individual contract.

6.14 The User hereby acknowledges that the premise(s) subject of the lease status are to be used on one occasion or periodically, but not in an uninterrupted timeframe, and exclusive and continuous occupancy of the premise is not provided.

6.15 The User is obliged to appoint a person who communicates on behalf of the User during the initial consultations and on the location regarding questions about the organization of the Event. The User accepts that – in case the Academy of Music so requests – they are to ensure the required number of technical, stage and engineering staff as previously agreed upon.

7. Technical requirements of the Event

7.1 The Academy of Music informs the User that the Building is a national monument of particular importance according to Act LXIV of 2001 on the protection of cultural heritage, the complete architectural and interior design, works of related arts, surface finishing (including especially the decorative paintings, wall coverings, tapestries) are under enhanced protection. The User considers and acknowledges the said circumstance and the consequential conditions and restrictions regarding which the Academy of Music informs the User if necessary.

7.2 The User hereby acknowledges that solely those technical instruments, equipment and sets may be transferred to and installed in the Building – with special regard to the way of installation (e.g. cable management, location and method of installation) – which have been previously approved by the Academy of Music in accordance with internal policies and theatre safety rules.

7.3 The User acknowledges that the public address system installed in the public areas of the Building may not be used to play a signature tune at variance with the image of the Academy of Music, nor a pre-recorded musical piece or background music intended to inform or entertain the public.

7.4 The User acknowledges that the Academy of Music is entitled to modify the technical script specified in Clause 6.2. Sub-clause a) in case the same contains elements which are not compatible with national monument status or which are technically not feasible.

7.5 The User shall comply with and make third parties in legal relationship with them comply with the policy of the Concert and Event Centre of the Academy of Music, the fire and safety rules and other relevant internal policies of the Academy of Music. The User is obliged to comply with the evacuation plan of the Academy of Music and to leave vacant the routes defined therein. The User acknowledges and accepts that in case any competent authority imposes a fine with regard to the violation of the above rules during the period of use, the User shall pay the same or in case the authority imposes the fine on the Academy of Music, the User shall fully reimburse the amount to the Academy of Music. The User is liable for ensuring that third parties in legal relationship with them refrain from all activities and conduct which are in conflict with the function of the Academy of Music, or which damage or risk the reputation of the Academy of Music.

7.6 The User hereby acknowledges that the Academy of Music has published on his website all of the relevant internal policies and the present GTC, therefore the Parties mutually waive the attachment of the referred policies to the Individual contract. The User is fully liable for any damages deriving from a breach of the internal policies or the GTC published on the website of the Academy of Music.

7.7 The User is obliged to ensure the preservation of the state of the Building, the technical equipment of same and of devices and musical instruments provided by the Academy of Music, as well as to inform third parties in legal relationship with him concerning the above and to make them comply with the provisions of the present GTC. The User hereby acknowledges that no remodelling work is permitted within the leased premises.

7.8 The User is liable for the performance of his co-workers, auxiliary persons (contracted partners) and subcontractors as if he or she had performed the duties themselves, and shall bear the consequences of any accidents or damages resulting from this.

7.9 The User shall have valid liability insurance on this type of activity. The User acknowledges that in case they do not have valid liability insurance, they will be liable for any damages caused by their culpable conduct.

7.10 The User is obliged to restore damages caused by them or by any third parties in legal relationship with them, to reimburse the cost of restoration as well as to either replace any lost equipment or pay the market value of same at the choice of the Academy of Music.

7.11 The Academy of Music is not liable in case of a violation of the provisions regarding the smoking ban by the participants of the programmes organized by the User. Any sanction imposed on the Academy of Music with regard to the violation of the provisions of Act XLII of 1999 on the protection of non-smokers and the consumption or distribution of tobacco products (health protection fine) shall be paid by the User.

7.12 The representative authorized to make statements with regard to the technical organization of the Event and to the provisions of Clause 7. on behalf of the Academy of Music is the Director of Productions and Stage Operations or an authorized employee of the Academy of Music.

8. Copyright, personality rights

8.1 The User hereby declares and warrants that they will obtain the necessary written utilization permits in advance and fully pay the respective due royalties in due time concerning the artworks protected by copyright or neighbouring rights to be used in any form within the framework of the Event in accordance with Act LXXVI of 1999 on copyright. The obligation to notify the collective rights manager of the event is incumbent on the user. The User is solely responsible for full compliance with the provisions of the present clause.

8.2 The User hereby declares and warrants that works protected by copyright or neighbouring rights utilized in the course of the Event do not harm any contractual or statutory rights or legitimate interests of the owners or third parties.

8.3. The User shall fully indemnify the Academy of Music in case of any damages caused to the owners of works protected by copyright or neighbouring rights or any third party resulting from a breach of the present clause.

8.4 The User acknowledges and warrants that in case of any video recording of the Event the protection of personality rights of the audience is to be provided by him. In case of any violation of personality rights the User shall be solely and fully liable for the legal consequences and damages and the indemnification for same.

8.5 The User acknowledges that the Building is fitted with an access control system, a closed-circuit CCTV security camera system and video recorder electronic surveillance system, and the User submits to the security and safeguarding rules of the Building. The User shall previously notify the Academy of Music concerning the auxiliary persons with authorization to enter according to Clause 6.6. Concerning to the data recorded by the systems specified in the present clause, the Data protection, data processing and data security Policy of the Academy of Music shall prevail.

9. Termination of the Individual contract, cancellation

9.1 The User is not entitled to withdraw from the Individual contract or cancel an event covered by an Individual contract for multiple Events except for the case of material breach of the contract.

9.2 In case the Individual contract is cancelled by the User more than 30 (thirty) days prior to the Event, the User shall pay 10% of the full fee specified by the Individual contract as cancellation penalty within 15 days of the notice of cancellation.

In case of an Individual contract for multiple Events, the cancellation of one of the Events more than 30 (thirty) days prior to the Event by the User does not result in the termination of the full Individual contract, but the User shall pay 10% of the fee specified in the Individual contract regarding the cancelled Event as cancellation penalty within 15 days of the notice of cancellation.

9.3 In case the Individual contract is cancelled by the User within 30 (thirty) days prior to the Event or the Event is not realized on account of the User's culpable conduct, the User shall pay 50% of the full fee specified by the Individual contract as cancellation penalty within 15 days of the notice of cancellation.

In case of an Individual contract for multiple Events, the cancellation of one of the Events within 30 (thirty) days prior to the Event by the User does not result in the termination of the full Individual contract, but the User shall pay 50% of the fee specified in the Individual contract for the cancelled Event as cancellation penalty within 15 days of the notice of cancellation.

9.4 In case of cancellation of an Event or several Events, the Parties may agree on a new date for the Event, in which case no cancellation penalty shall be paid by the User.

9.5 The User acknowledges that the Academy of Music is entitled to the cancellation penalty without regard to any damage caused to them in connection with the cancellation of the Event. The User furthermore acknowledges that the Academy of Music is entitled to claim damages in excess of the cancellation penalty according to the general provisions of Hungarian civil law.

9.6 In case the Academy of Music cancels the Event or fulfilment of a signed contract for the Event is not realized through its own fault, the Academy of Music shall make an account of the lease fee already paid to it and indemnify the User for all of their verified damages in accordance with the general provisions of the Civil Code. The Parties agree that the upper limit to the damages fee is the total amount of the lease fee.

9.7 The avoidance or termination of the Individual contract may occur at any time with the mutual consent of the Parties.

9.8 The date of the Event may be modified only with the mutual consent of the Parties.

9.9 In case of material breach of the other Party the Individual contract may be unilaterally terminated with immediate effect. Non-conformance with the payment deadlines shall be qualified as material breach.

9.10 The events listed underneath are considered to be beyond the Parties' control (Force majeure) and exempt the Parties from the fulfilment of their obligations contained in the Individual contract for the duration of such circumstances provided that these events occurred after the contract was signed or before the signature of the contract but beyond the Parties' control and these incidences, which prevent or delay fulfilment of the Individual contract, were not foreseeable or preventable at the time the contract was signed, in particular:

- major elemental disaster (lightning, earthquake, flood, hurricane etc.)
- fire, explosion

- radioactive radiation or contamination
- government or other official restrictions because of radiation hazard or other causes
- war or other conflicts, occupation, enemy activity, mobilization, requisition or embargo
- uprising, revolution, revolt, military or other type of coup d'état, civil war and terrorist acts
- riot, breach of the peace, public disturbance
- unforeseeable event connected with the exercise of the freedom of assembly and consequent measures by law enforcement or other authorities (in particular, area closure, evacuation, traffic restrictions), which objectively prevent approach to, or safe use of the building or realization of the Event
 - central electricity outage affecting the building of the Academy of Music lasting more than 12 hours on the day of the Event,.

The Parties agree not to claim damages from each other on account of events of force majeure.

In the event of force majeure, the Parties may agree on a new date or final cancellation of the Event. The User acknowledges that the illness of the performing artists or other contributors of the Event shall not be qualified as a situation beyond his/her control.

9.11 The Party quoting force majeure bears the burden of proof that in the given situation the consequence of the force majeure affecting realization of the contract could not have been averted even through reasonable care or it would have only been possible through an unreasonable sacrifice.

9.12 In the event of force majeure, the Party hindered in fulfilling the Individual contract must inform the other Party of the occurrence of the above extraordinary events in writing (e-mail, letter). Such information must be conveyed without undue delay after the Party affected has noticed the occurrence of the event referred to as justification for non-performance of contractual obligations. The message referred to above must indicate the expected duration of the delay of contract performance, provided that it is identifiable.

10. Confidentiality

10.1 The Academy of Music and the User qualify the full content of the Individual contract as trade secret. Accordingly, the Parties treat the contents and provisions of the Individual contract confidentially and use the same solely for the performance of the duties specified by the GTC and the Individual contract.

9.13 The User acknowledges that certain data of the Individual contract are qualified according to Section 3. Clause 5. of Act CXII. of 2011 on the right of informational self-determination and on freedom of information (hereinafter referred to as: Privacy Act) as data of public interest, while according to Section 3. Clause 6. as data public on grounds of public interest, therefore the Academy of Music is obliged to publish them in case of the existence of the respective legal conditions.

9.14 It is not qualified as breach of the obligations regarding confidentiality if the information and data disclosed to the Parties in connection with the Individual contract are made available in the appropriate quantity to third parties on the basis of obligatory legal provisions. In this case the Parties shall immediately notify each other.

9.15 The confidentiality obligations for the Academy of Music and for the User shall remain in force without any time limitation after the termination of the Individual contract as well.

9.16 The Academy of Music hereby informs the User that according to the contract of use concluded with Society ARTISJUS Hungarian Bureau for the Protection of Authors' Rights (hereinafter referred to as: Society) the Academy of Music is obliged to provide the name and exact address of the User to the Society, in order to ensure that, if the User does not comply with their obligation of notification (8.1), the society will have the contact details of the User.

11. Marketing and other promotional activity

11.1 The Academy of Music displays the Event in its publications and on its website published in the current period. The User provides the basic information concerning the programme of the Event and the contributing artists, as well as press photos for illustration purposes in printing quality, high definition, free for use (at least 300 dpi, 1MB and 2000 px wide, portrait and landscape settings, minimum 2-3 pcs/Event) for the Academy of Music; as well as a proofread expository text of high standard – addressed to an appreciative audience and historically relevant to music history – in English and Hungarian concerning the programme and the performing artists, in the extent of 800-1000 characters (including spaces) and also sends the proofread list of the programme and the contributors in English to the Academy of Music. The Academy of Music is entitled to edit, shorten or add to the text. The deadline for providing the material is communicated in written form to the User by the designated contact person specified in the Individual contract. In case the User fails to comply with the deadline for providing the material, the Academy of Music shall not be obliged to publish it.

9.17 The Academy of Music provides an opportunity to place flyers of the Event made by the User at the ticket office inside the Building. The flyer of the Event shall not display any other events held at venues other than the Academy of Music. Exceptions to the above are the brochures for full-season posters. User is allowed to place their flyers in a designated holder close to the ticket office in the two weeks (14 days) before the Event. User is obliged to remove their flyers within 24 hours after the Event. Posters advertising the Event may not be displayed in the building of the Academy of Music; for this purpose the Academy of Music will provide the opportunity on the digital LCD monitors integrated in the DMS (Digital Media Signage) system, placed in the lobby and on the CLP places in printed format in front of the building, at the User's request, for an extra fee (Annex No. 7).

9.18 The User is entitled to distribute programme guides or other information material concerning the Event – with full liability for the contents of same – to the audience on the day of the Event, with help from the usher/hostess staff. Any other brochures may only be distributed in the Building after previous consultation with the Communication and Media Contents Directorate. Absence of any response to such a request within 5 (five) workdays, but at least until the 2nd (second) day prior to the Event shall be deemed as approval.

9.19 The Academy of Music provides the opportunity of using for a fee the digital audience information surfaces operated by itself (LCD monitors)) and poster spaces (CLP's) upon an advance order in writing as follows:

- a) on the digital audience information surface consisting of 10 displays in the public circulation area, structured as a running slide show, not separable per display, on a non-exclusive basis, alternating with creative material from up to 9 other events, in continuous playback, with 10 seconds per each creative piece, in the opening hours of the open-access areas of the Building, on a daily basis during the period confirmed in accordance with the order.
- b) availability of outdoor technical poster holders used by the Academy of Music (Liszt Ferenc tér and Király utca, in front of the building entrance),
- c) depending on the occupancy of these.

In relation to the same Event/User, the Academy of Music undertakes the display of a maximum of 3 different pieces of creative materials simultaneously (edited into the same slide show or placed in a physical poster holder).

The creative materials and CLP posters to be displayed shall be provided by the Customer at their own expense according to the following parameters:

- a) digital audience information surface: 1920×1080 px resolution and scale digital still image in *.jpg or in other acceptable format;
- b) poster space: 1160×1645 mm page sized, one page, preferably a 4-colour poster printed on a white page.

The creative materials to be shown are approved by the Communications and Marketing Directorate of the Academy of Music, which is entitled to request the Customer to revise the materials. The submission deadline of the approved materials which should be displayed in 72 hours prior to the first display detailed in the order. In the event of failure to meet this deadline, the Academy of Music does not undertake the display and does not take responsibility for meeting the deadline confirmed in the order.

9.20 The Academy of Music provides for the sale of CDs of the Event for the User through its contracted partner, which service is the subject of a separate prior agreement between the User and the Contractual Partner. The User is not entitled to carry out commercial activities on the premises of the Academy of Music.

9.21 In the brochures in connection with the Event the User may display the logo of the Academy of Music solely with the authorization of the Communications and Marketing Directorate, which gives permission to use the logo in a particular manner. The logo is provided by the Academy of Music – exclusively for this purpose – in digital format for the User. Any such display by the User shall be the subject of previous consultation with the Academy of Music.

9.22 The User is entitled to indicate the promoters and sponsors of the Event in a way previously agreed with the Academy of Music. Such display may not harm the uniform appearance of this heritage building, therefore the Academy of Music is entitled to determine which places of the Buildings may be used for any installation to display the sponsors of the Event. It is to be unequivocally indicated on the sponsor display that the purpose of same is the promotion of the Event/production.

9.23 The User hereby acknowledges that – not including the recordings carried out with the contribution of the Academy of Music as specified by Clause 6.4. of the present GTC – any audio, video and photo recording of the Event (also in case of media request) may be recorded only with the previous written authorization of the Communications and Marketing Directorate of the Academy of Music. Authorization via e-mail shall be deemed as written form. Absence of any response to the request within 5 (five) workdays, but at least until the 2nd (second) workday prior to the Event shall be deemed as approval. The User acknowledges that due to the lack of a written permit, the Academy of Music is entitled to restrict the activity of the representatives of the media attending the Event, which both the User and the representative of the media invited by them are obliged to tolerate. The User undertakes to inform the representatives of the media invited by them about the provisions set out in the present clause prior to the Event.

9.24 The User hereby acknowledges that any media request for online, radio, photo and/or television reporting (not including those specified by Clause 6.4. of the present GTC) as well as for related accreditation shall be sent to the Communication and Media Contents Directorate of the Academy of Music in written form at least 10 days prior to the date of the Event according to the provisions set out in Clauses 6.2 b) and 6.3 b-c) of the present GTC. A formal letter or an e-mail addressed to the Director of Communications shall be qualified as written request.

9.25 During the course of submitting the request for press and photographer authorization, the User shall indicate the full name and contact data (both telephone number and e-mail address) of the photographer and/or the members of the staff.

9.26 The User hereby acknowledges that video and photo recordings carried out for the purpose of reporting the Event may be recorded solely – from places determined by the Director of Communications and Director of Productions and Stage Operations of the Academy of Music together – in a manner that does not disturb the artists in their artistic performance.

12. Information

The present GTC does not contain any general contract terms which differ substantially from relevant legislation or from usual contractual practice.

Annexes:

Annex 1: Grand Hall – List of halls, equipment and services as basic services available free of charge, list of fees for further services

Annex 2: Solti György Chamber Hall – List of halls, equipment and services that are basic services available free of charge, list of fees for further services

Annex 3: List of instrument rental service fees in relation to the store of musical instruments of the Production and Stage Operations Directorate

Annex 4: Grand Hall – Ticket map and list of official seats

Annex 5: Solti György Chamber Hall – Ticket map and list of official seats

Annex 6: Old Academy Chamber Hall – Ticket map

Annex 7: Service fees in relation to the digital audience information surfaces (displays) operated by the Academy of Music and poster spaces (CLP's)

Annex 8: Official list of available positions for cameras in the case of recordings

Annex 9: Official sound desk locations for a concert with sound system / Replacement ticket seats

Annex 1

Grand Hall – List of halls, equipment and services as basic services available free of charge, list of fees for further services (for cultural events)

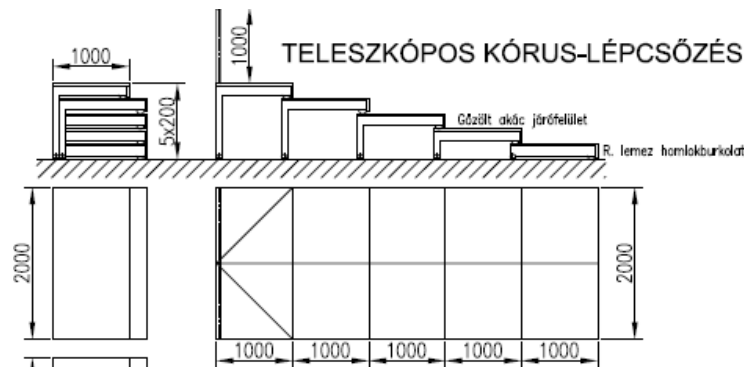
Backstage (stage background, dressing rooms) rooms:

layout sign	name of the room	function	floor area [m ²]	maximum capacity	standard equipment
041	Artist room	artists' room	31	4	chairs, table, Steinway model M piano / direct access to room 024
024	Soloist dressing room I.	dressing room	12	3	chairs, table, private sanitary facilities (WC, shower) / direct access to room 041
027	Soloist dressing room II.	dressing room	13	3	chairs, table, private sanitary facilities (WC, shower)
030	Soloist dressing room III.	dressing room	15	3	chairs, table, private sanitary facilities (WC, shower)
033	Soloist dressing room IV.	dressing room	15	3	chairs, table, private sanitary facilities (WC, shower)
-151	Group dressing room I.	dressing room	40	30	chairs, table, private sanitary facilities (WC, washbasin)
-152	Group dressing room II.	dressing room	40	30	chairs, table, private sanitary facilities (WC, washbasin)
-168	Group dressing room III.	dressing room	92,5	80	chairs, table, private sanitary facilities (WC, washbasin)

Equipment:

- ☐ Orchestral music stands
- ☐ Orchestral chairs (normal, double bass)
- ☐ Conductor's podium (floor area 1,2×1,2 m), music stand
- ☐ Stackable mobile stage platforms (podiums), floor area 2×1 m, with the height of legs of 20, 40, 60 cm

- ☐ Choir podium to be placed on the basic stage, 5 stages, 20 cm height difference between the stages (10 m wide)



Services:

- ☐ Stage organization
- ☐ Event management duty service
- ☐ Medical service

Technical services, musical instruments, staff:

- ☐ 1 pc handheld wireless microphone for speech amplification (any request for the same has to be indicated in advance)
- ☐ event lighting
- ☐ 1 pc Steinway Model D concert grand piano, 1 pc Yamaha CFX concert grand piano
- ☐ 1 person stage manager, 1 person lighting technician (in case of necessity), 2 persons stage decorator

Services to be paid for in addition to the fee for the use of the Grand Hall as part of the basic services

Usher, attendant, hostess staff (fee according to the agreement concluded with the current partner of the Academy of Music).

Performing general usher and hostess tasks:

HUF 2590 +VAT/hour/person, from 1 April: HUF 2875 + VAT/hour/person

In the case of VIP tasks: HUF 2 650 +VAT/hour/person, from 1 April: HUF 2942 + VAT/hour/person

Minimum service time: 4 hours.

VIP tasks have been defined as follows:

- orientation of guests of professional events, receptions, press conferences, etc., checking invitations,
- orientation of guests of VIP events related to performances, checking invitations,
- informing and accompanying VIP guests,
- ensuring the place for autographing, accompanying and protecting autographing artists,
- contribution in relation to stage acts e. g. during award ceremony or flower handover as needed,
- seating audience on stage, controlling and coordinating their movement.

We apply the above defined service fees for any further live concerts with audience, or if hostess staff is ordered regarding broadcasts for flower handover or other tasks.

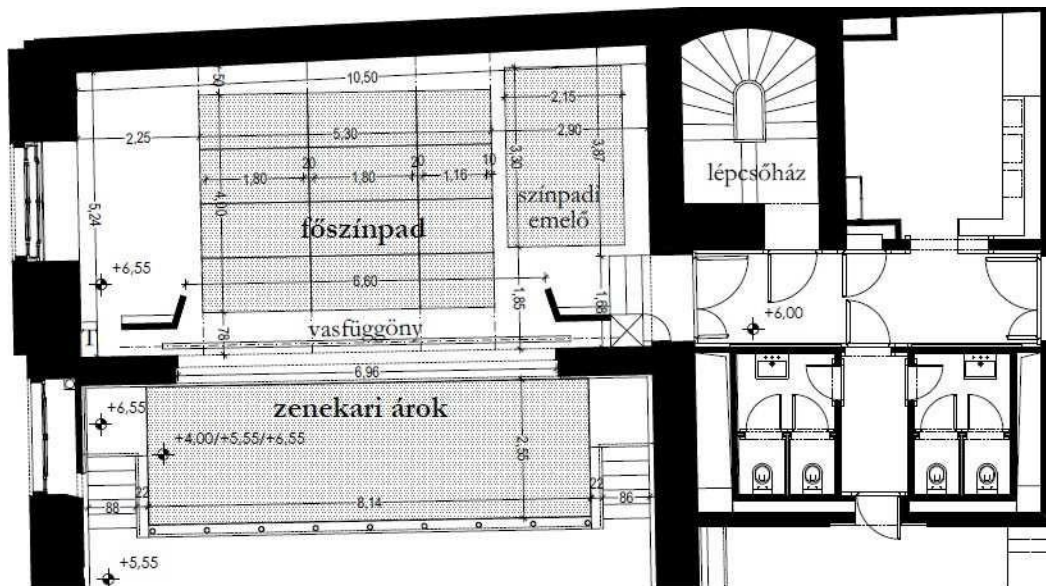
List of halls, equipment and services that are basic services available free of charge

1. Backstage (stage background, dressing rooms) rooms:

layout sign	name of the room	function	floor area [m ²]	maximum capacity	standard equipment	notice
F151	Group dressing room	dressing room (for chamber orchestra)	11	8	general (basic lighting), chairs, table	direct access to tuning room F149
F149	Tuning room	corridor	25,1		general (basic lighting), bench	direct access to the bottom stage and dressing room F151
F248	Soloist dressing room	dressing room	9,6	3	general (basic lighting), chairs, table, private sanitary facilities (WC, shower)	
F245	Group dressing room	dressing room (for chamber orchestra)	10,9	8	general (basic lighting), chairs, table	
236	Soloist dressing room	dressing room	9,6	3	general (basic lighting), chairs, table, private sanitary facilities (WC, shower)	
237	Group dressing room	dressing room	9,6	4	general (basic lighting), chairs, table	
F347	Group dressing room	dressing room	21,5	4	general (basic lighting), chairs, table	direct access to dressing room F365
F365	Group dressing room	dressing room	10,3	4	general (basic lighting), chairs, table, private sanitary facilities (WC, washbasin)	direct access to dressing room F347

2. Equipment

- ☒ Orchestral music stands
- ☒ Orchestral chairs (normal, bass)
- ☒ Stackable mobile stage platforms (podiums), floor area 2×1 m, with the height of legs of 20, 40, 60 cm



3. Services

- Stage setup
- Operation of stage engineering equipment
- Event management duty service

4. Technical services, musical instruments, staff

- 1 pc handheld wireless microphone for speech amplification (any request for the same has to be indicated in advance)
- Bottom and upper stage engineering equipment
- Event lighting
- Effect lighting equipment
- 1pcs Steinway Model D concert grand piano
- 1 person stage manager, 1 person lighting technician, 2 persons stage decorator

5. Bottom and upper stage engineering

- a. 1 pc stage accessories and scenery lift
- b. 1 pc proscenium sink (orchestra pit)
- c. 3 pcs proscenium group puller (useful carrying capacity 4 kN, distributed)
- d. 8 pcs synchronic set puller at the main stage (useful carrying capacity 2,5 kN, distributed)
- e. 3×3 pcs synchronic point puller (useful carrying capacity 2,0 kN / point)
- f. 1 pc background curtain movement at the main stage (useful carrying capacity 2,0 kN, distributed)
- g. 1 pc front curtain (so-called Greek style)
- h. 1 pc safety curtain

Services to be paid for in addition to the fee for the use of Solti György Chamber Hall as part of the basic services

Usher, attendant, hostess staff (fee according to the agreement concluded with the current partner of the Academy of Music).

Performing general usher and hostess tasks:

HUF 2 590 +VAT/hour/person, from 1 April: HUF 2875 + VAT/hour/person

In the case of VIP tasks: HUF 2 650 +VAT/hour/person, from 1 April: HUF 2942 + VAT/hour/person

Minimum service time: 4 hours.

The VIP tasks have been defined as follows:

- orientation of guests of professional events, receptions, press conferences, etc., checking invitations,
- orientation of guests of VIP events related to performances, checking invitations,
- informing and accompanying VIP guests,
- ensuring the place for autographing, accompanying and protecting autographing artists,
- contribution in relation to stage acts e. g. during award ceremony or flower handover as needed,
- seating audience on stage, controlling and coordination of their movement.

We apply the above defined service fees for any further live concerts with audience, or if hostess staff is ordered regarding broadcasts for flower handover or other task.

List of instrument rental service fees in relation to the store of musical instruments of the Production and Stage Operations Directorate

INSTRUMENT USAGE AND INSTRUMENT RENTAL SERVICES

Name	SZJ	VAT	unit of settlement	service fee
Harp	71.40.15.0	27%	day	30 000
Cymbal	71.40.15.0	27%	day	6 000
Celesta	71.40.15.0	27%	day	30 000
Electronic piano (1 pc)	71.40.15.0	27%	day	15 000
Timpani, orchestra pair	71.40.15.0	27%	day	25 000
Bass drum	71.40.15.0	27%	day	15 000
Double Bass	71.40.15.0	27%	day	15 000
Cimbalom	71.40.15.0	27%	day	25 000
Tubular bells + stand	71.40.15.0	27%	day	20 000
Marimba	71.40.15.0	27%	day	40000
Vibraphone	71.40.15.0	27%	day	25 000
Xylophone	71.40.15.0	27%	day	20 000
Snare drum	71.40.15.0	27%	day	8 000
Timpani, 1 set (orchestra pair + lower + higher)	71.40.15.0	27%	day	50 000
Harpsichord*	71.40.15.0	27%	day	60 000
Portative organ*	71.40.15.0	27%	day	60 000
Upright piano*	71.40.15.0	27%	day	40 000
Piano (model S)*	71.40.15.0	27%	day	40 000
Piano (model B)*, within the premises of the Academy of Music, in case of an instrument provided beyond the basic service, exclusive of transport costs	71.40.15.0	27%	day	50 000
Piano (model D)*, within the premises of the Academy of Music, in case of an instrument provided beyond the basic service	71.40.15.0	27%	day	50 000
Piano (model B), for external location	71.40.15.0	27%	day	to be rented at custom prices solely with the exclusive joint permission of the Chancellor and the Rector
Piano (model D), for external location	71.40.15.0	27%	day	to be rented at custom prices solely with the exclusive joint permission of the Chancellor and the Rector
Use of concert organ in Grand Hall (71.40.15.0	27%	day	180 000

*1) The indicated service fee does not include the instrument tuning fee!

*2) The indicated service fee does not include the transport fee of the instrument

*3) The indicated service fee contains preparation and concert tuning of the instrument

The fees indicated in the table are exclusive of VAT.

Piano tuning HUF 25.000 + VAT

Tuner on duty HUF 25.000 + VAT

Upon a separate request, we provide tuning duty service for the partner. The duty service is provided until the start of performance or until the end of the intermission, in accordance with the characteristics of the performance and the feasibility of work during

the duty service.

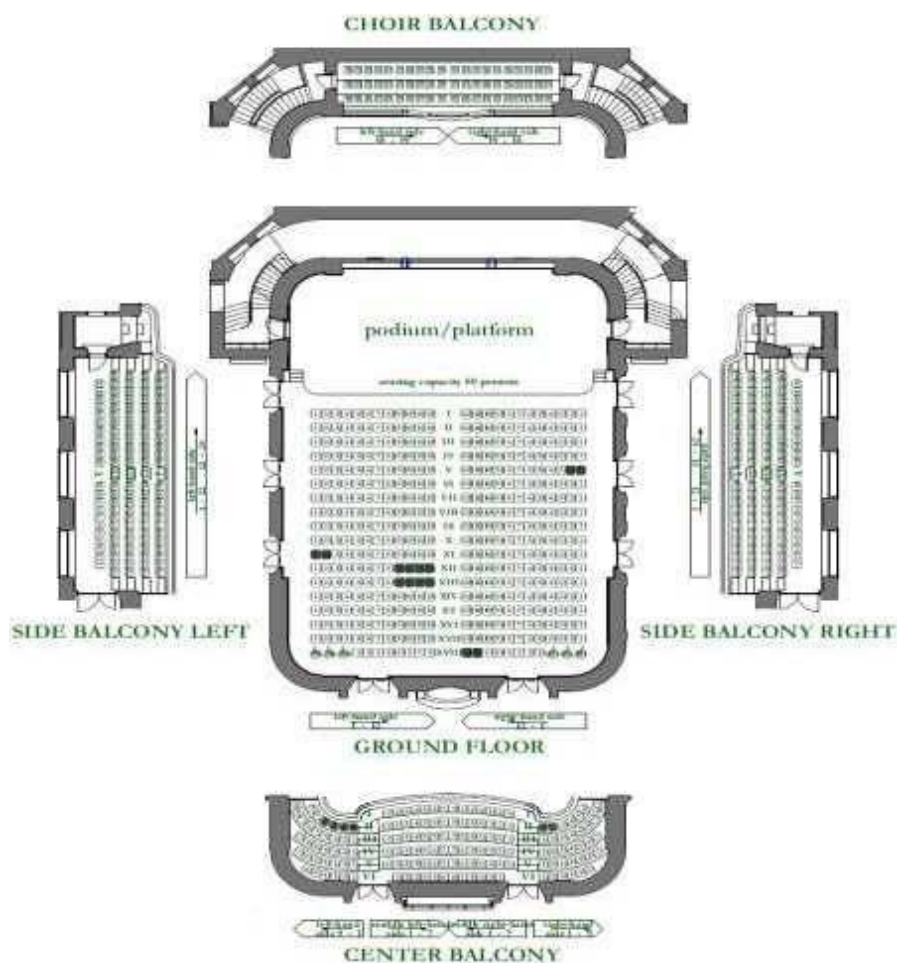
**Ticket map and list of official seats
Grand Hall**

GRAND HALL			
Ground floor	right	Row V.	1-2.
	left	Row XI.	1-2.
	left	Row XII.	9-10-11-12.
	left	Row XIII.	9-10-11-12.
	right	Row XVIII.	7-8.
Center balcony	left	Row II.	1-2-3-4.
	right	Row II.	1-2.

Student seats (not shown on ticket map)

2 nd floor gallery	48 seats + 32 standing tickets
-------------------------------	--------------------------------

If the User so requires, he/she can take over the unused ticket quota of the student gallery of the Academy of Music, upon agreement, at the price of HUF 2 500/ticket.

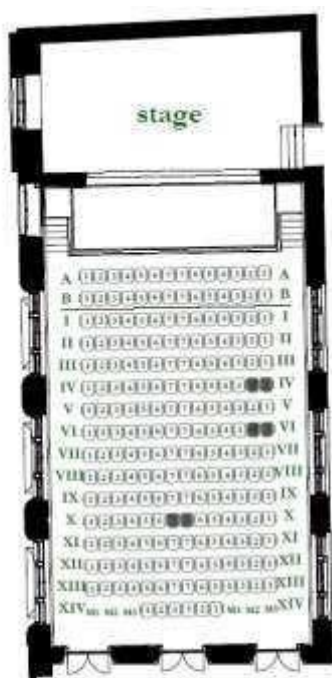


**Ticket map and list of official seats
Solti György Chamber Hall**

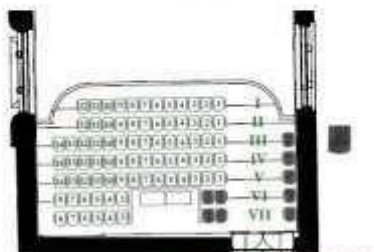
SOLTI HALL			
Ground floor	right	Row IV.	1-2.
	right	Row VI.	1-2.
	right-left	Row X.	7-7
Balcony	right	Row VI.	1-2
	right	Row VII.	1-2

Student seats

Balcony	right	5 standing places behind each other
---------	-------	-------------------------------------



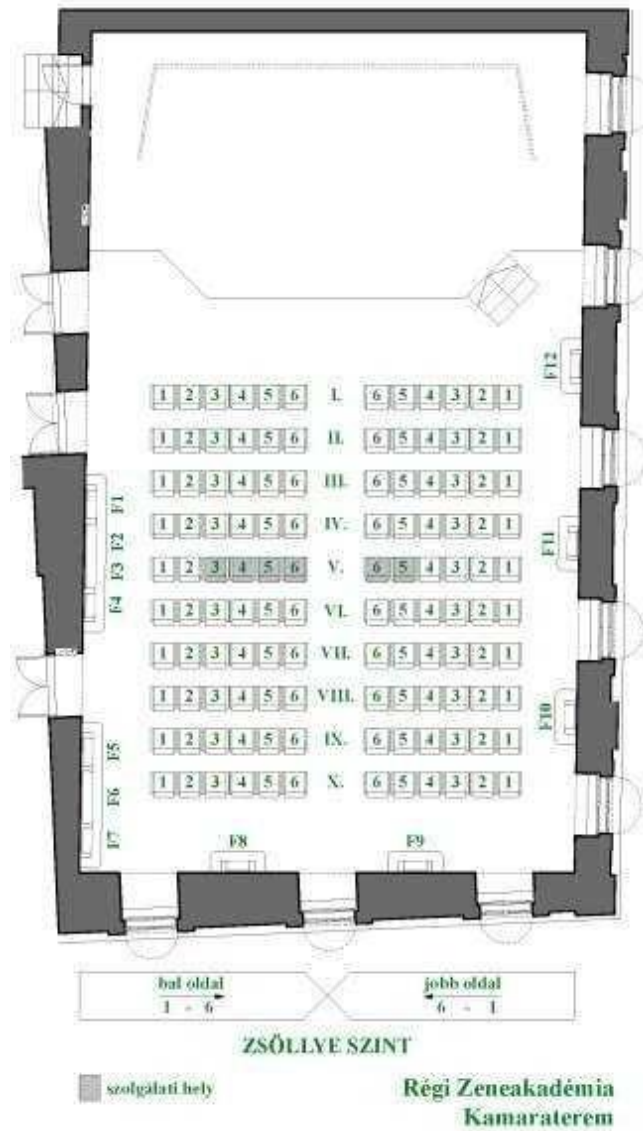
GROUND FLOOR



BALCONY

**Ticket map and list of official seats
Old Academy Chamber Hall**

OLD ACADEMY CHAMBER HALL			
Ground floor	right	Row V.	6-5.
	left	Row V.	3-4-5-6.



Service fees in relation to the digital audience information surfaces (displays) operated by the Academy of Music and poster spaces (CLP's)

	Surfaces	Service fes
a)	Display of 1 creative on LCD in the programmes of the Academy of Music	HUF 24 000 /day
b)	Display of 1 CLP poster	HUF 24 000/ day
c)	Display of 1 CLP poster +1 creative on LCD among the programmes of the Academy of Music	HUF 36 000/day
d)	Use of 2 CLP poster sites together	HUF 36 00/day
e)	Display of 2 CLP posters + 1 creative on LCD among the programmes at the Academy of Music	HUF 48 000/day
f)	Exclusive usage of LCD	HUF 240 000/day
g)	1 CLP poster + exclusive use on LCD	HUF 264 000/day
h)	2 CLP poster + exclusive use on LCD	HUF 276 000/day

The fees indicated in the table are exclusive of VAT

Official list of positions potentially available for the cameras in the case of recordings

CAMERA POSITIONS IN GRAND HALL			
Ground floor	left	Row17	1-2-3-4.
	left	Row 17	9-10-11-12.
	left	Row18	5-6-7-8.
	left	Row18	P1-P2-P3-P4. Extra seats (disabled seat)
	right	Row 17	1-2-3-4.
	right	Row17	9-10-11-12.
	right	Row18	5-6-7-8.
	right	Row18	P1-P2-P3-P4. Extra seats (disabled seat)
Side balcony	left	Row 1	1-2-3-4.
	left	Row 2	1-2-3-4.
	left	Row 3	1-2-3-4.
	left	Row 4	1-2-3-4.

Official sound desk locations for a concert with sound system

GRAND HALL SOUND DESK LOCATIONS			
Ground floor	left	Row 12	9-10-11-12.
	left	Row 13	9-10-11-12.
ground floor (optional, depending on the size and quantity of technical equipment to be installed for the additional scenic service)	left	Row 1	9-10-11-12.

GRAND HALL REPLACEMENT TICKET SEATS			
Ground floor	right	Row 12	9-10-11-12.
	right	Row13	9-10-11-12.